

# **MINUTES – WAYLAND SCHOOL COMMITTEE SUPERINTENDENT EVALUATION SUBCOMMITTEE**

May 14, 2018

A meeting of the School Committee's Superintendent Evaluation Subcommittee was called to order at 10:34 am by Jeanne Downs.

Present were:  
Jeanne Downs, chair  
Ellen Grieco

Also present:  
Arthur Unobskey, Superintendent

## **1. Public Comment**

There was no public comment.

## **2. Continued Discussion of Process for 2017-2018 Evaluation of Superintendent**

The subcommittee discussed the use of a survey to gather input from the Administrative Council regarding the Superintendent's performance. Ellen reviewed the opinion received from school counsel regarding the confidentiality of survey responses if the School Committee decided to ask for feedback in that manner.

*Arthur joined the meeting at 11:00 am.*

## **3. Discussion with Superintendent Arthur Unobskey about Process, Timeline for Evaluation**

The subcommittee reviewed school counsel's opinion noted above with Arthur. A discussion ensued about the process of surveying the Administrative Council including how the survey would be constructed, the scope of the audience, the timing of the survey, and how the Admin Council would be informed. Jeanne and Ellen agreed to attend the next Admin Council meeting to introduce the survey. Jeanne will complete a draft of the survey.

*Arthur left the meeting at 12:10 pm*

## **4. Approval of May 7, 2018 Minutes**

This item was passed over.

## **5. Adjournment**

Jeanne moved to adjourn the meeting at 12:15 pm. Ellen seconded the motion and it passed 2-0.

Respectfully submitted,

Jeanne Downs